

ITECS European Solutions

Working in Switzerland

ITECS is fully registered as a Swiss payroll provider.

We have been at the forefront of tax-efficient payroll solutions for over ten years, supplying solutions and managed services for 1000's of contractors from all over the world.

Our experience and position in the Swiss market enables us to maximise your fiscal arrangements. Through our special expatriate status, we utilise double tax treaties to minimise taxation; maximise your earning potential through tax deductible allowances; and take advantage of social security regulations to ensure that you are paying social security in the right place.

We are aware that each of you have different fiscal and relocation challenges when taking positions abroad. Therefore, we will discuss your personal circumstances with you and find the solution that fits you best.

ITECS appoints a dedicated Customer Care Executive to each contractor to facilitate your integration into our management system.

A message to all our partners from the Customer Care Team.

Key Features and Benefits

Labour Leasing License

So what's this?

In order to facilitate foreign contractors working with Swiss clients, management companies must have a Labour Leasing Licence. ITECS holds a licence and has a registered payroll within Switzerland, so you can rest assured that you are working safely and compliantly.

Work Permits

All foreign contractors going to work in Switzerland need to obtain a work permit. This applies even to EU Nationals. Fortunately we know how daunting it can be to deal with immigration procedures in an unfamiliar country (or even in a familiar one!) so ITECS take care of the leg work for you. We will keep you advised of the process and thanks to our extensive experience in Switzerland we will make sure that the correct forms and procedures are observed, wherever you come from.

Allowances

As an expatriate working in Switzerland you are entitled to receive a Cost of Living Allowance (COLA) each month.

There is no fuss with receipts or forms to fill in, you simply have the COLA administered with your payroll on a monthly basis. This is all visible on your payslip so it's transparent and easy to understand. Our payslips are provided by our fully accredited Swiss accountants.

Don't sit by the letterbox!

In order to make sure your integration into our Swiss solution is as effortless as possible, ITECS will issue you with a soft copy "pack" as part of our normal process.

In your pack you will find general information about living in Switzerland and also any documents we need you to fill in to get you registered and ready to run on our payroll. You will also be able to go through the pack in detail with one of us over the telephone to make sure that everything has been completed properly.



Customer Care

We understand that Switzerland is not all chocolate and cuckoo clocks! If you have any questions or queries, we encourage you to bring them to us. Please do not hesitate to contact us about any aspect of your contract in Switzerland. We will help you to negotiate your way through the peaks and pitfalls in a friendly, approachable manner.

